# My Sample Project

**Project:** Sample Entry for E3S

Client: American Academy of Environmental Engineers and Scientists

Location: Annapolis, MD

Category: Research



OF ENVIRONMENTAL ENGINEERS & SCIENTISTS

## **Entry Form**

Official Entry Form	
201. Excellence in Environmental	Please complete and furnish the information requested below with each entry. Entrant, project, and owner names should be typed or printed as they are to appear on the award.* Addresses if a Post Office Box, should also include a street address.
00	Award Category (check one)
Engineering & Tcience	Design
Trigineering of Science	x Environmental Sustainability
0	Industrial Waste Practice
	Operations/Management
	Planning
	Research
	Small Firms

Small Projects University Research

Entrant's Name:	ntrant's Name: AAEES					
Name of Engineer-in-	-Responsible (	Charge: My Name				
State Licensed:	MD	, ,	License No:	12345		
Full Address:	147 Old Solomons Island Road, Suite 303 Annapolis, MD 21401					
Phone, Fax, Email:	410-266-3311, 410-266-7653, MYName@aaees.org					
*Name of Project:	Same E3S Project					
Full Address:	Same as above					
Phone, Fax, Email:	Same as a	above				
*Owner's Name and/	or Client's Na	ame (if applicable):	n/a			
Full Address:						
Names and locations of other consultants or participants:						
Names and contact information for major contractors and equipment providers:						
Where applicable, please complete the following						
<b>Estimated Project Cost:</b>			Actual Project Cost:			
Scheduled Date of Completion:			Actual Date of C	Completion:		
Name, Address & Phone Number and Email Address of Person to Contact Regarding Entry:		Same as above	Same as above			



SPONSORED BY

### Release Letter



#### Dear MyName:

This letter is from the person for whom the work was performed. I permit entry and publication of the project without qualification

## **Entrant Profile**

#### **Entrant Profile**

The	Entrant Profile should include the entrant's role in the I	project as	well as the	e names that	assisted	in the ef-
fort.	The Entrant Profile is not to exceed 250 words.					

# Project Description

#### **Project Description**

The Project Description should not exceed 1,000. It should address each of the five judging criteria.

- 1. Demonstration of a comprehensive, integrated approach that considers all environmental media, i.e., air, water, and land. For example, solution of an air pollution problem must not create a land disposal problem or an adverse water impact that is not addressed by the project.
- 2. Quality as evidenced by the degree of user satisfaction and proven performance. (For RESEARCH projects, testimony of experts in the field as to the quality and importance of the research will be used in lieu of user satisfaction or proven performance. For REGULATORY PROGRAMS, quality will be decided based on demonstrable impacts of the effort.)
- 3. Originality and innovation, representing the application of new knowledge, a new application of existing knowledge, or an innovative mix of existing knowledge.
- 4. The complexity of the problem addressed.
- 5. The extent to which the project contributes to or offers the prospect of contributing to social or economic advancement.

## **Testimonials**

A testimonial letter from the project's primary beneficiary that describes the degree of satisfaction with the work performed. Such letters shall address the technical quality of work, adherence to project schedule requirements, quality of service, and the like. For RESEARCH and UNIVERSITY RESEARCH projects, such testimonials shall also include a letter from a recognized peer(s) of the research that comments on the significance of the research. For OPERATIONS/MANAGEMENT entries, the entrant shall submit documentation of the program's effectiveness, such as reviews by regulatory engineers and higher authorities, environmental quality reports, cost-effectiveness reports, press reports, etc. If the entry is a permitted facility, a letter from the cognizant regulatory agency describing compliance during the period February 1, 2009 to September 1, 2011 is required.

# PE License or Waiver

#### PE License

A copy of the current certificate of professional registration/license for the environmental engineer in responsible charge of the effort or similar document showing the license is current. If the laws governing the project or program do not require the entered work to be performed under the direction of a licensed professional engineer, this requirement is waived. In lieu of the license copy, complete and submit the license waiver form.

## Media

The names, addresses, phone numbers, and email address of media (newspaper, TV, and radio) contact persons in the entrant's and project's home city. The media outlets are limited to a maximum of fifteen.

### News Release



**Release Date:** 

**Contact:** 

**Telephone Number:** 

E-Mail

#### **Sample E3S Entry**

A news release (up to two (2) pages, double-spaced) clearly describing the project, entrant's role, relationship to judging criteria and any local significance. *This release is not to imply that any award was granted or reasons therefore.* Such information, where appropriate, will be provided to the media by the Academy.

## Digital Photos

For ease of viewing by the judges, it is suggested that you include copies of your photos in your entry pdf and to upload high resolution jpgs separately for use in AAEES publications. If necessary, the high resolution jpgs may be zipped.



Photo Caption



Photo Caption





Photo Caption





